

Advertisement for the Position of Associate Fellow

Job Number	MP-IDSA/0239/2021
Job Title	Associate Fellow
Centre	All Centres For list of Centres see the link https://idsa.in/researchcentres
Job Family	Research
Number of Positions	Total- Six (06) Unreserved i.e. General (GEN/UR)- 4 Other Backward Classes (OBC)- 1 Scheduled Castes (SC)- 1
Salary and Other Emoluments	<ul style="list-style-type: none"> • Level 10 of Pay Matrix as per 7th CPC (Rs. 56,100/- Rs. 1,77,500/-) • Pay / emoluments being offered with the post is under review and is liable to change
On-Campus Accommodation	<ul style="list-style-type: none"> • Residential accommodation is available at MP-IDSA. • In case, accommodation is not available, HRA will be permissible.
Hours	Full-time
Contractual	For fixed term of three years including a probationary period of initial one year from the date of joining the Institute and this will not confer any right of permanence or extension
Age Limit	Not more than 45 years as on 01 January 2021. Age relaxation applicable as per the govt. norms for reserved category candidates. (Maximum age not to exceed 56 years) (This restriction is not applicable to current MP-IDSA employees applying for the post.)
Educational and Professional Qualifications	<ul style="list-style-type: none"> • Ph.D. or M.Phil. (at least B+) or MA/BE/MSc/ MTech degree (at least second class) with a minimum research experience of 02, 03 or 04 years respectively. <p><u>Preferred</u></p> <ul style="list-style-type: none"> • The above is the minimum qualification. Candidates with longer research experience and better educational qualification will be preferred • Candidates who have completed the doctorate degree in a related subject and have published peer- reviewed work of high order • Candidates with requisite work and research experience in think tanks, research institutes or universities
Overall Purpose and Role	<ul style="list-style-type: none"> • Shall be associated with the selected Centre and will contribute ideas for the enhancement of techniques or methodologies for research at the Institute and is expected to take significant initiatives in the centre's work, in consultation with the Centre Coordinator
Job Description*	<p>1. <u>Essential Work Norms</u></p> <ul style="list-style-type: none"> • Publish a monograph of approximately 20,000 - 25,000 words, three months before the completion of three years' term • Present and publish Three Fellow Papers in a peer reviewed journals of the Institute during the period of Fellowship.

	<p>2. <u>Credible Research Work</u></p> <ul style="list-style-type: none"> • Publish policy brief/ issue brief, book review, web commentary, op-ed, articles, essays, occasional papers, book chapter and any other work assigned by the MP-IDSA. <p>3. <u>Other Institutional work</u></p> <ul style="list-style-type: none"> • Organise round tables, workshops, seminars, conferences, meetings under the aegis of the Centre/ Institute • Individually carry out research activities related to own focussed area of research • Lead a project undertaken at any time by the Centre and/ or that undertaken individually • Any other task assigned by the Institute.
<p>Desired Skill-Set</p>	<ul style="list-style-type: none"> • Keen interest in analysing current national and international affairs in the related areas • Excellent communication and interpersonal skills • Ability to attend to detail • Work under strict timelines • Pro-active • Flair for team work
<p>Documents Required</p>	<ul style="list-style-type: none"> • Covering Letter (Please mention the name of the category under which applying) • Prescribed Form (As attached): Applications received without the duly filled form may not be accepted. • Curriculum Vitae • Research Proposal (maximum 2000 words) stating the purpose of the Research, its relevance, research questions and literature review etc. on the subject matter. (Please check the following link http://idsa.in/system/files/page/2015/research-proposal.pdf for the format of Research Proposal to be submitted) • Two letters of references including one by the Head of the Institute currently working with. Reference Letters must be sent separately in confidence by the person writing the Reference Letter; and addressed to DDG, MP-IDSA • Two published writing samples (Research articles preferably in Refereed journals) • List of Articles/ Books/ Monographs published • A copy of the Caste Certificate issued by a competent authority as stipulated by Government of India in the Central List in case of SC / OBC category • Those applying under the OBC category reserved posts should also enclose a certificate of not belonging to 'CREAMY LAYER' signed by a competent authority • <u>PWD Candidates.</u> With benchmark disability (as mentioned in Section 2 (r) of RPWD Act 2016) should produce a medical certificate in the prescribed format from the competent govt. authority as specified in the Rights of Persons with Disabilities Act, 2016.
<p>Mode of Application</p>	<p>Interested candidates may send in their documents along with duly filled prescribed format, duly filled by e-mail with the subject titled as “Application for the Position of Associate Fellow -(<u>mention name of the Centre</u>)” to the HR Cell at hr.idsa@nic.in</p> <p>Alternatively, hard copy of the application along with prescribed format attached, in an envelope titled “Application for the Position of Associate Fellow -(<u>mention name of the Centre</u>)” can also be sent to:</p>

	Human Resource Cell Manohar Parrikar Institute for Defence Studies and Analyses (MP-IDSA), 1, Development Enclave, Rao Tula Ram Marg, Delhi Cantt., New Delhi-110010
Last Date of Application	Application MUST REACH by 05:00 PM on 15 February 2021 Institute will not be responsible for the postal delays or technical issues with internet
General Information	<ol style="list-style-type: none"> 1. Short listed candidates will be invited to attend interviews at Delhi. 2. Candidates presently serving with the Government sector or Universities and shortlisted for Interview must provide a '<u>NO OBJECTION CERTIFICATE</u>' from the present employer before/ at the time of Interview 3. Shortlisted outstation candidates will be paid AC- II tier rail fare, by the shortest route, on production of tickets 4. The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement and other academic achievements and feedback on past performance 5. The Institute reserves the right to fill or not to fill any or all the positions advertised 6. In case of non-availability of suitable candidates with prescribed qualifications, MP-IDSA reserves the right to relax the prescribed qualifications for candidates found more suitable for the position with relevant experience and expertise in the specified field. 7. Candidates belonging to OBC category but coming under the 'Creamy Layer' and/ or if their caste does not find place in the Central List are not entitled to OBC reservation. They should indicate their category as 'General (GEN)' 8. Age and Education qualification will be calculated as on last date of submission of application. 9. Age limit will be relaxed for SC/ST/OBC & PWD (UR/SC/ST/OBC) candidates as per norms. No age relaxation will be given to SC/ST/OBC category applying against UR Category. 10. PWD candidates applying against UR vacancies are allowed age relaxation as applicable to UR (PWD) only. 11. Candidates called for the Interview will be required to produce the originals of all the documents of which copies are enclosed with the application at the time of the Interview 12. In case a candidate joins the Institute accepting the Terms and Conditions contained herein, she/he will be required to give an undertaking in writing that she/he will not apply for any appointment or course, part-time or full-time, without obtaining the written permission from the competent authority of the Institute. Also, while in service of the Institute, she/he will not engage in any trade or business or undertake any other full-time or part- time appointment and submit list of assets, both moveable and immovable, at the time of joining, as laid down in the Lokpal Bill 13. The selected candidate shall be subjected to other rules and regulations as applicable to MP-IDSA Scholars and Staff

*The job description/ duties and responsibilities listed are intended to describe the general nature of the role. The duties and responsibilities and the balance between the elements in the role may change or vary over time depending on the specific needs of the Institute at a specific point in time or due to changing needs of the Centre. Candidates should note that there may not be an immediate requirement to carry out all the activities.