



INSTITUTE FOR DEFENCE STUDIES AND ANALYSES

No 1 Development Enclave, Rao Tula Ram Marg,

Delhi Cantt, New Delhi – 110 010

Ph. No., 26145352

Email: estatecell.idsa@yahoo.com

F.No. A/950/2019-2020/HK

Date: 07.02.2018

E- TENDER NOTICE FOR “PROVIDING HOUSEKEEPING & CONSERVANCY SERVICES” (IN TWO BID SYSTEM)

Prescribed format (enclosed as **Annexure I to IV**) are invited under two bid system from experienced contractors / agencies for “Providing Housekeeping & Conservancy Services” at IDSA premises located at No. 1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi -110 010 as per details given in formats. **The bids should remain valid up to 90 days from the last date of submission of bids.**

Detailed Tender Documents are available on line from the date of tender publication at <https://www.tcil-india-electronictender.com>, www.idsa.in and <https://eprocure.gov.in>. The interested bidders are advised to register themselves with e-procurement Portal at - <https://www.tcil-india-electronictender.com> to participate in the e-Tender. The bidders should download and then upload duly signed tender form and their bids along with scanned copies of all the relevant certificates, documents etc. in support of their technical bids on the <https://www.tcil-india-electronictender.com>, latest by **14 March 2019 by 1500 hrs.** Hard copies of the relevant documents also to be submitted along with (1) Demand Draft for Rs. **85000/- (Rupees Eighty five thousand only)** in favour of “**IDSA**” payable at **New Delhi** as Earnest Money Deposit and (2) **Passphrase** (3) **Annexure I,II and III**, all documents signed and stamped, which shall be submitted in sealed cover to the **Estate Manager, Institute for Defence Studies and Analyses**, may be sent at the Institute’s address mentioned above either by Speed Post / By hand delivery at Tender Box kept at the reception office, should reach on or before **1500 hrs, 14th Mar 2019** duly mentioning on top right hand corner of the sealed envelope “**EMD/PASSPhrase and Annexures for “FOR PROVIDING “HOUSEKEEPING & CONSERVANCY SERVICES”**”.

All the tenders are to be submitted on the prescribed forms, as enclosed, duly signed, stamped and dated on each page of Annexure I to III as their unconditional and explicit concurrence to the terms and conditions laid down by the Institute.

The financial bids shall only be opened for technically qualified firms in presence of the bidders or their authorized representative, not more than one person, may be present at the time of opening of the bids, if they desire.

IDSA reserves the right to accept or reject any or all quotations including the lowest bidder without assigning any reason at its sole discretion and the decision of the IDSA will be final and binding to all concerned.



Critical Dates of Tender:

(i) Publish Date & Time	13/02/2019, 10:00 hrs
(ii) Document Download Start Date & Time	13/02/2019, 10:30 hrs
(iii) Bid Submission Start Date & Time	13/02/2019, 11:00 hrs
(iv) Bid Submission End Date & Time	14/03/2019, 15:00 hrs
(v) Offline submission, EMD, Passphrase and other documents	14/03/2019, 15:00 hrs
(vi) Bid Opening Date & Time	15/03/2019, 10:30 hrs
(vii) Cost of Tender	Free of cost

Note : Contractor may inspect the Campus & assess its requirement before bidding the tender.

Corrigendum / addendum / modification to this tender, if any, will be notified through <https://www.tcil-india-electronictender.com>, www.idsa.in and <https://eprocure.gov.in> only.




Hemant Kumar
Estate manager 7/2/19