



MANOHAR PARRIKAR INSTITUTE FOR
DEFENCE STUDIES AND ANALYSES
मनोहर पर्रिकर रक्षा अध्ययन एवं विश्लेषण संस्थान

MP-INSTITUTE FOR DEFENCE STUDIES AND ANALYSES

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File No: MP-IDSA/EM//2021-22/MISC

Dated: 07th Mar 2022

QUOTATION FOR UPGRADATION OF TROPHY PANEL

Eligibility Criteria: The bidder must fulfil the following eligibility criteria and should submit the following document:-

1. Bidder should have satisfactorily completed any engineering work in Central Autonomous Body/Central PSU/ Central Undertaking Body/ /Educational Institute). Works value shall not be less than 1 lakhs.
2. The bidders should submit valid PAN No. , GST No and current account details.
3. Before submitting quotes, the firm shall inspect the site to fully acquaint himself.
4. The work shall be strictly carried out as similar specification of work under the supervision of Estate cell.
5. The MP-IDSA has the right to reject the quote at any stage without assigning any reason.
6. The quoted rates shall be excluding of GST.
7. Firm shall submit hard copy of all documents in sealed cover by Speed post/Hand Delivery in the tender box kept at reception.
8. MP-IDSA shall not be responsible for any injury of loss to any worker of the contractor that may take place while on work. Any compensation or expenditure towards treatment for such injury or loss of the life shall be the sole responsibility of the contractor. The contractor is solely responsible for any damage or injury or accident that may occur to any of his personnel working under his contract. No claim whatsoever arises to MP-IDSA.
9. **Terms of Payment:** Payments shall be made based on the satisfactory work done and based on the actual work as per scope of work **after deduction of 3% of contract value, which shall be kept as performance security to cover the defects liability for a period of six months from the date of completion.** During this period, any defect is found the same shall be got rectified immediately by the contractor. No extra payment will be made.
10. **Rates:** Rates should be quoted in the enclosed performa as per **Annexure II** attached with the quotation. All rates should be exclusive of GST.

11. Scope of work : The scope of work for upgradation of trophy panel is given below:-

- (i) Providing & making of wooden rack for trophy and momentous size 3000 mmx1250 mmx250 mm. All sides made with commercial plywood top finish with veneer and polished as same as existing wooden racks, 6mm full height fixed glass on front side, 8 mm toughened glass shelf on every 10 inch distance & 2 nos. drawers at the bottom side. Provision of LED profile & spot lights at top & side panels along with back side lockable door. The work includes change of fabric in required shade. Drawing is placed at Annexure I.
- (ii) Any minor work observe during aforesaid work required to be completed without any extra cost.
- (iii) All fitting must be covered while performing work.
- (iv) Contractor is expected to train his labour to carry out the work in peaceful manner without any disturbance to employees of the Institute.
- (v) Fixture which are marked as 'Fixture to be retained and reused' are to be safely dismantled and re-fitted by the contractor within the scope of work, without any extra cost. Also, any damage to such fixture in removal/re-fitting will be at the cost of contractor.
- (vi) The contractor has to make arrangements for cleaning the work site every day and on completion of the work from the work area at his cost.
- (vii) The contractor shall be paid on the basis of the actual completed work as per the scope of work.

12. Bidders are advice to be present on scheduled date of opening.

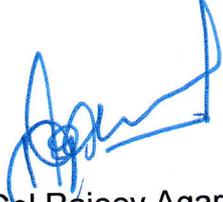
13. The bidder shall include cost of supply & transportation of materials, labour, tools, etc. to the site. If damage occurred during fixing of items, which shall be replace by firm without any extra cost.

14. **Statutory Deductions:** All the statutory deductions towards GST / TDS etc. shall be made from the bill/s as applicable as per the prevailing rates under the rules. TDS as applicable will be deducted from each bill of the contractor under the statutory rules.

15. Penalty for Delay: In case if the work does not completed within stipulated time period, Rs.500/- per day shall be imposed on contractor.

16. **Critical Dates of Quotations:**

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|--|---------------------------------------|
| (i) Publish Date & Time | 07 th Mar 2022., 15:00 hrs |
| (ii) Quotations Submission End Date & Time | 15 th Mar 2022, 15:00 hrs |
| (iii) Quotations Opening Date & Time | 15 th Mar 2022, 15:30 hrs |


Col Rajeev Agarwal (Retd)
Assistant Director (Admin)

Price Bid**Subject:** Upgradation of Trophy Panel**(Rates Quoted should be exclusive of GST)**

SN o	Description	Rate (Rs) per Pcs/Pc	Total Amount(Rs)
1.	Providing & making of wooden rack for trophy and momentous size 3000 mmx1250 mmx250 mm. All sides made with commercial plywood top finish with veneer and polished as same as existing wooden racks, 6mm full height fixed glass on front side, 8 mm toughened glass shelf on every 10 inch distance & 2 nos. drawers at the bottom side. Provision of LED profile & spot lights at top & bottom panels along with back side lockable door. The work includes change of fabric in required shade	2	
Grand Total			

Total amount Quoted (in words) Rupees.

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 Note.

1. **The amount quoted should be exclusive of GST.** Conditional Quotes will be rejected.
2. If any discrepancy found in quoting the financial bid in words and figures, the higher quoted amount will be considered.
3. GST & TDS will be deducted as per rules from the quoted amount and may be catered for while quoting the rates.

Signature of the Bidder
 Name and Telephone No
 Name of the Agency with Seal

Front Elevation of Trophy & Momentous Rack for MP-IDSA

