

### **MATTERS REQUIRING APPROVAL OF PRESIDENT, MP-IDSA**

- a) Capital expenditure (administrative approval and expenditure sanction to civil works and equipment) between Rs 35 lakhs and Rs 70 lakhs within the budgetary provisions and estimates prepared by Government approved work executive agency.
- b) Writing off losses of stores/money/assets not due to theft, fraud, negligence above Rs 15 lakhs and above Rs 03 lakh in other cases.
- c) Reimbursement of medical expenses (hospitalization cases) in respect of MP-IDSA employees' dependent parents above Rs 05 lakh
- d) DG's personal cases like leave, tour abroad etc.
- e) **Approval of Awards (K Subrahmanyam and President MP-IDSA's Award for Excellence for Young Scholar).**
- f) **Appointment of Distinguished Fellow.**

### **MATTERS REQUIRING APPROVAL OF THE EXECUTIVE COUNCIL, MP-IDSA**

1. Purchase of Immovable Property
2. Capital expenditure (civil works/equipment's) above Rs. 70 lakhs
3. Adoption of audited Annual Accounts and Annual Report of the previous year for onward submission to the Annual general Meeting
4. Issue of general direction for research activities at the Institute
5. Creation of new posts
6. Appointment/recruitment/termination of all personnel in the Pay Band 3 and above<sup>1</sup>
7. Hiring of consultant/project related personnel for the period exceeding one year for specific task/projects-over the strength approved
8. Deputation cases of MP-IDSA's scholars abroad for attending conference, workshop, meetings etc. subject to political clearance from MEA & FCRA clearance where MP-IDSA would be required to meet the expenditure on foreign travels, boarding and lodging.
9. Grant of leave & lien to MP-IDSA's scholars for availing fellowship outside for the period exceeding six months
10. All policy matters and formulation of rules and regulations for the Institute
11. Any matter directed by President, MP-IDSA to be brought for consideration by EC.

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<sup>1</sup> PB-3 - earlier approved by President, MP\_IDSA, and now is to be approved by the EC (as in the case for PB-4 level), approved at the 164<sup>th</sup> EC Meeting in June 2019.